



Grosse Pointe Foundation for Public Education (GPFPE) Grant Application Process

To apply:

1. Complete the grant application. (Please note: previously awarded grants must have a final report or update submitted prior to new grant applications. If not, this current grant may not be considered.)
2. A school administrator must sign and approve the application. Original signatures are required by our auditors.
3. Please submit the application to:

Katie Stanley
stanlek@gpschools.org
20601 Morningside Dr.
Grosse Pointe Woods, MI 48236

After your form is submitted:

1. Your application will be sent to the GPFPE Grant Chairperson and the GPPSS Superintendent to ensure it is consistent with the District's Strategic Plan.
2. Some grants may be shared with the Curriculum Director and Director of Learning Technology to again ensure alignment with District direction.
3. The GPFPE Grant Committee will review the completed grant requests. The GPFPE Grant Chairs or Administrator may ask applicants additional or clarifying questions about their grant requests.
4. Grant Committee recommendations will be presented at the next monthly GPFPE Board meeting for a vote of approval.
5. The GPFPE will notify applicants in writing (within 90 days of the submission deadline) if the grant request is approved, declined, deferred, or held for further information.

If your grant is approved by the GPFPE Board:

1. Approved grants will be presented to the GPPSS Board of Education for final approval at a regular monthly board meeting. Recipients will be notified of the board meeting and are encouraged to attend for public acknowledgment.
2. Grant recipients need to submit a final report form, which is due within 30 days of the grant project's completion, or provide an annual update for ongoing grants.
3. Members of the GPFPE Board may request to visit your classroom to observe grant projects in action. Once the grant project is underway, photos and testimonials are encouraged!
4. Recipients are encouraged to work with the GPFPE for possible media coverage and publicity.

*NOTE: Approved grant supplies, equipment, or programs are the property of the recipient school. Special circumstances can warrant obtaining the building administrator's consent to move any grant materials.